



Freeport City Council
August 10, 2021 Regular Meeting Package



City of Freeport
REGULAR COUNCIL MEETING AGENDA

August 10, 2021, 9:00 AM
Council Chambers, Freeport City Hall

1. Meeting Called to Order
2. Invocation and Pledge of Allegiance
3. Recognition of Guests
4. Consent Agenda
 - a. Bills
(TAB 1)
 - b. Budget Workshop Minutes- July 15, 2021
(TAB 2)
 - c. Special Council Meeting Minutes- July 19, 2021
(TAB 3)
 - d. City Council Meeting Minutes- July 22, 2021
(TAB 4)
5. Public Comment on Consent Agenda
6. Approval of Consent Agenda
7. Consideration of Additions/Deletions to Agenda
8. Approval of Agenda with Additions/Deletions
9. Staff Reports
 - a. Water
 - b. Sewer
 - c. Parks
 1. Updates
 - d. City Manager
 - e. City Clerk
 - f. Finance
 1. City Insurance
(TAB 5)

- 2. Health, Life, & Dental Quote
(TAB 6)
- g. Billing
 - 1. Write-Off Memo
(TAB 7)
 - 2. Sewer Liens
- h. Planning
 - 1. Verandas 1-C-5 Final Plat
(TAB 8)
- i. Legal
 - 1. Carr Property Annexation
- j. Engineering
 - 1. S. Jackson Street Improvements- Engineering Proposal
(TAB 9)
- 10. Old Business**
- 11. New Business**
 - a. Mayor Russ Barley
 - b. Councilwoman Brannon
 - c. Councilman Farris
 - d. Councilwoman Haffner
 - e. Councilman Hope
 - f. Councilman Martin
- 12. Public Comment**
- 13. Adjournment**

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 15701

Batch: 15701 / Period: 07.29.2021 / Sorted By: Input Order

Vendor	Name	Invoice	Job#	Account	FA		
1819	DEWBERRY ENGINEERS INC	1986100	REVIEW - 228 JACKSON ST	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 1,300.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REVIEW - 228 JACKSON ST	0.00	0.00	1,300.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	1,300.00			
1819	DEWBERRY ENGINEERS INC	1986136	LTR - RAMSEY BRANCE WAREHOUSES	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LTR - RAMSEY BRANCE WAREHOUSES	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			
1819	DEWBERRY ENGINEERS INC	1986135	FFE RVW - HAMMOCK OAKS LOT 12	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			
1819	DEWBERRY ENGINEERS INC	1986134	FFE RVW - HAMMOCK OAKS LOT 13	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			
1819	DEWBERRY ENGINEERS INC	1986133	FFE RVW - HAMMOCK OAKS LOT 11	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			
1819	DEWBERRY ENGINEERS INC	1986132	FFE RVW - HAMMOCK OAKS LOT 10	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			
1819	DEWBERRY ENGINEERS INC	1986131	FFE RVW - HAMMOCK OAKS LOT 9	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			

Batch: 15701 / Period: 07.29.2021 /Sorted By: Input Order

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Vendor	Name	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account			
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160	PLANNING - REVI		
*** TOTAL ***			0.00	220.00					

1819	DEWBERRY ENGINEERS INC	Invoice: 1986130	FFE RVN - HAMMOCK OAKS LOT 8	PO#: 0
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:	
		Liquidate	Expensed	Job#
				Account

Due Date: 08.20.2021		Pd Date:		0.00	
Disc Date: 07.21.2021		Discount:		0.00	
Line	Description	Qty	Liquidate	Expensed	Job#
				220.00	001-515-43160 PLANNING - REVI
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00	
*** TOTAL ***			0.00	220.00	

		Invoice: 1986129	FFE RVW - HAMMOCK OAKS LOT 28 PO#: 0
1819	DENBERRY ENGINEERS INC		Name:
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00 Addr:
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:

Job#	Account	Expensed	Unexpended	Total

Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI
*** TOTAL ***			0.00	220.00		

1019	DENBERRY ENGINEERS INC	Invoice: 1986124	FFE RVN - HAMMOCK OAKS LOT 27 PO#: 0
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0
	Due Date: 08.20.2021	Retain: 0.00	Addr: 0.00
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:
			Expensed Job# Account

Due Date: 08.20.2021		Return:		0.00		Pd Date:	
Disc Date: 07.21.2021		Discount:					
Line	Description	Qty	Liquidata	Expensed	Job#	Account	
1	FFE EXEMPTION REVIEW - HANMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
			0.00	220.00			
*** TOTAL ***							

1819	DEWBERRY ENGINEERS INC	Invoice: 1986123	FFE RVN - HAMMOCK OAKS LOT 26 PO#:	0
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:	
			Expensed	Job#
				Account

Due Date: 08.20.2021		Reclaim:		0.00		Pd Date:	
Disc Date: 07.21.2021		Discount:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	
1	FPE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1819	DENBERRY ENGINEERS INC	Invoice: 1986122	FFR RVW - HAMMOCK OAKS LOT 25 PO# 0
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0
	Due Date: 08.20.2021	Retain: 0.00	Addr: 0.00
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:
		Expensed	Job#
			Account

Due Date: 08.20.2021		Relain:		0.00		Pd Date:	
Disc Date: 07.21.2021		Discount:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1819	DENBERRY ENGINEERS INC	Invoice: 1986121	FFE RVN - HAMMOCK OAKS LOT 24 PO#: 0
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0
	Due Date: 06.20.2021	Retain: 0.00	Addr: 0.00
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:
			Expensed Job# Account

Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI

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Vendor	Name										
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986120		FFE RVW - HAMMOCK OAKS LOT 22 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986119		FFE RVW - HAMMOCK OAKS LOT 7 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986118		FFE RVW - HAMMOCK OAKS LOT 6 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986117		FFE RVW - HAMMOCK OAKS LOT 5 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986116		FFE RVW - HAMMOCK OAKS LOT 4 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							
1819	DEWBERRY ENGINEERS INC	Invoice: 1986115		FFE RVW - HAMMOCK OAKS LOT 3 PO#: 0							
	Inv Date: 07.21.2021	Inv Amt:	220.00	Payment:	0	Name:					
	Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00	Addr:					
	Disc Date: 07.21.2021	Discount:	0.00	Pd Date:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA				
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI					
*** TOTAL ***		0.00		220.00							

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ap120_pg.php/Job No: 79668

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 15701

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Vendor	Name	Invoice: 1986114	FFE RVW - HAMMOCK OAKS LOT 2	PO#: 0			
1819	DEWBERRY ENGINEERS INC						
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FFE EXEMPTION REVIEW - HAMMOCK	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
			0.00	220.00			
*** TOTAL ***							

1819	DENBERRY ENGINEERS INC	Invoice: 1986111	LTR - WATSON WAREHOUSE	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LTR - WATSON WAREHOUSE	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
			0.00	220.00			
*** TOTAL ***							

1819	DENBERRY ENGINEERS INC	Invoice: 1986127	LTR - 132 SINGLE FAMILY RENTAL	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 220.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LTR - 132 SINGLE FAMILY RENTAL	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
			0.00	220.00			
*** TOTAL ***							

1819	DEWBERRY ENGINEERS INC	Invoice: 1986107	RVW - CROSS CREEK PHASE 2	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 1,300.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REVIEW - CROSS CREEK PHASE 2	0.00	0.00	1,300.00		001-515-43160 PLANNING - REVI	
			0.00	1,300.00			
*** TOTAL ***							

1819	DEWBERRY ENGINEERS INC	Invoice: 1986083	US 331 WATER/SEWER EXPANSION	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 4,500.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	US 331 WATER/SEWER EXPANSION	0.00	0.00	4,500.00		420-16490 Sewer Dept Infrastr	
			0.00	4,500.00			
*** TOTAL ***							

1819	DEWBERRY ENGINEERS INC	Invoice: 1986095	2021 CAPACITY FEE & RATE STUDY	PO#: 0			
	Inv Date: 07.21.2021	Inv Amt: 1,800.00	Payment: 0	Name:			
	Due Date: 08.20.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.21.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER - 2021 CAPACITY FEE & RA	0.00	0.00	900.00		410-533-43140 Engineering Ser	
2	NORTH BAY - 2021 CAPACITY FEE	0.00	0.00	180.00		412-534-43140 Engineering Ser	
3	SEWER - 2021 CAPACITY FEE & RA	0.00	0.00	720.00		420-535-43140 Engineering Ser	
			0.00	1,800.00			
*** TOTAL ***							

1819	DENBERRY ENGINEERS INC	Invoice: 1986091	TOWN CTR SURVEY & STORMWATER	PO#: 0
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Vendor	Name	Inv Date:	Inv Amt:	Payment:	0	Name:	0.00	Addr:	0.00	Account	FA				
		Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.21.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	TOWN CENTER SURVEY & STORMWATE	0.00	0.00	800.00		001-510-43140 Engineering Ser									
			0.00	800.00											
*** TOTAL ***															
1819	DEWBERRY ENGINEERS INC	Invoice: 1986090	BARRIER FREE PARK PAVED TRAILS PO#:	0											
		Inv Date: 07.21.2021	Inv Amt:	7,400.00	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.20.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.21.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	BARRIER FREE PARK PAVED TRAILS	0.00	0.00	7,400.00		001-572-46370 NATURE WALK TRI									
			0.00	7,400.00											
*** TOTAL ***															
2283	PRO ACOUSTICS, LLC	Invoice: 600I00040867-HALF	AUDIO PARTS FOR PARKS	PO#:	2230										
		Inv Date: 07.19.2021	Inv Amt:	2,284.00	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.18.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.19.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	AUDIO SYSTEM PARTS FOR PARK/SP	1.00	2,284.00	2,284.00		001-572-44660 R&H - Sports Co									
			2,284.00	2,284.00											
*** TOTAL ***															
128	FRANK'S CASH & CARRY	Invoice: WATER-JULY2021	BLANKET PO FOR WATER	PO#:	2195										
		Inv Date: 07.25.2021	Inv Amt:	205.69	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.24.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.25.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	BLANKET PO FOR WATER PER LARRY	0.00	205.69	205.69		410-533-45200 Operating Suppl									
			205.69	205.69											
*** TOTAL ***															
128	FRANK'S CASH & CARRY	Invoice: ADNIN-JU,Y2021	TOM TILLMAN FOR CHRISTMAS	PO#:	0										
		Inv Date: 07.25.2021	Inv Amt:	24.07	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.24.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.25.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	TOM TILLMAN - TAPE PURCHASED F	0.00	0.00	24.07		001-510-44930 Festival/Event									
			0.00	24.07											
*** TOTAL ***															
128	FRANK'S CASH & CARRY	Invoice: SEWER-JULY2021	BLANKET PO FOR SEWER	PO#:	2134										
		Inv Date: 07.25.2021	Inv Amt:	295.38	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.24.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.25.2021	Discount:	0.00	Pd Date:										
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA								
1	BLANKET PO FOR SEWER PER STACY	0.00	295.38	295.38		420-535-45200 Operating Suppl									
			295.38	295.38											
*** TOTAL ***															
128	FRANK'S CASH & CARRY	Invoice: SEWER-NEWPO,JULY21	BLANKET PO FOR SEWER	PO#:	2225										
		Inv Date: 07.25.2021	Inv Amt:	35.96	Payment:	0	Name:	0.00	Addr:	0.00					
		Due Date: 08.24.2021	Retain:	0.00	Amt Paid:	0.00									
		Disc Date: 07.25.2021	Discount:	0.00	Pd Date:										

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
Line	Description						
1	BLANKET PO FOR SEWER PER STACY	1.00	35.96	35.96		420-535-45200 Operating Suppl	FA
			35.96	35.96			

*** TOTAL ***

128 FRANK'S CASH & CARRY Invoice: PARKS-JULY2021 BLANKET PO FOR PARKS PO#: 2167
Inv Date: 07.25.2021 Inv Amt: 606.02 Payment: 0 Name:
Due Date: 08.24.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.25.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR PARKS PER TRAVI	0.00	619.73	606.02		001-572-45200 Operating Suppl	FA
			619.73	606.02			

*** TOTAL ***

896 TUGWELL PUMP & SUPPLY, LLC Invoice: 4678 SUPPLIES FOR SEWER PO#: 2206
Inv Date: 07.26.2021 Inv Amt: 3,585.00 Payment: 0 Name:
Due Date: 08.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	3,585.00	3,585.00		420-535-45200 Operating Suppl	FA
			3,585.00	3,585.00			

*** TOTAL ***

2260 FISHERMAN'S COVE MARINA Invoice: 17852 FUEL FOR PARKS PO#: 0
Inv Date: 07.22.2021 Inv Amt: 207.45 Payment: 0 Name:
Due Date: 08.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.22.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR PARKS	0.00	0.00	207.45		001-572-45210 Gas & Oil	FA
			0.00	207.45			

*** TOTAL ***

1479 SOUTHERN POWERWORKS Invoice: 45995 PARTS FOR PARKS PO#: 2250
Inv Date: 07.19.2021 Inv Amt: 28.95 Payment: 0 Name:
Due Date: 08.18.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR DECK IDLER PER TRAVI	1.00	28.95	28.95		001-572-44610 Vehicle & Equip	FA
			28.95	28.95			

*** TOTAL ***

1859 RBM CONTRACTING SERVICES LLC Invoice: PAY.APP.#1 PAY APP #1 WASHINGTON ST PO#: 0
Inv Date: 07.26.2021 Inv Amt: 39,045.00 Payment: 0 Name:
Due Date: 08.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAY APPLICATION #1 FOR WASHING	0.00	0.00	39,045.00		001-541-45300 ROAD MATERIAL &	FA
			0.00	39,045.00			

*** TOTAL ***

1859 RBM CONTRACTING SERVICES LLC Invoice: PAY.APP.#2 PAY APP #2 WASHINGTON ST PO#: 0
Inv Date: 07.26.2021 Inv Amt: 21,503.25 Payment: 0 Name:
Due Date: 08.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAY APPLICATION #2 FOR WASHING	0.00	0.00	21,503.25		001-541-45300 ROAD MATERIAL &	FA
			0.00	21,503.25			

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	*** TOTAL ***	0.00	21,503.25

9 CENTURY LINK Invoice: BILL DATE: 071921 LANDLINE / FAX TELEPHONES PO#: 0
 Inv Date: 07.19.2021 Inv Amt: 516.49 Payment: 0 Name:
 Due Date: 08.18.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - LANDLINE/FAX	0.00	0.00	64.40		001-572-44100 Telephone Expen	
2	WATER - LANDLINE/FAX	0.00	0.00	300.70		410-533-44100 Telephone Expen	
3	SEWER - LANDLINE/FAX	0.00	0.00	151.39		420-535-44100 Telephone Expen	
	*** TOTAL ***		0.00	516.49			

93 CITY OF FREEPORT Invoice: BILL DATE: 072821 WATER / SEWER BILLS FOR CITY PO#: 0
 Inv Date: 07.28.2021 Inv Amt: 9,259.70 Payment: 0 Name:
 Due Date: 08.27.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.28.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - WATER/SEWER JULY 2021	0.00	0.00	398.77		001-510-44300 Utilities	
2	PLANNING- WATER/SEWER JULY 2021	0.00	0.00	435.76		001-515-44300 Planning - Util	
3	PARKS- WATER/SEWER JULY 2021	0.00	0.00	7,500.45		001-572-44300 Utilities	
4	LIBRARY- WATER/SEWER JULY 2021	0.00	0.00	44.69		001-571-44300 Utilities	
5	STREETS- WATER/SEWER JULY 2021	0.00	0.00	63.07		001-541-44300 Utilities	
6	WATER- WATER/SEWER JULY 2021	0.00	0.00	48.94		410-533-44300 Utilities	
7	SEWER - WATER/SEWER JULY 2021	0.00	0.00	768.02		420-535-44300 Utilities	
	*** TOTAL ***		0.00	9,259.70			

593 CRC DATA TECHNOLOGIES Invoice: 120618 CABLE ADAPTER FOR PLANNING PO#: 0
 Inv Date: 07.27.2021 Inv Amt: 16.00 Payment: 0 Name:
 Due Date: 08.26.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.27.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CABLE ADAPTER FOR PLANNING	0.00	0.00	16.00		001-515-45100 PLANNING - OFFI	
	*** TOTAL ***		0.00	16.00			

2043 A TO Z AFFILIATED COMPANIES Invoice: 409236 INSTALL NEW NVR & TEST CAMERAS PO#: 0
 Inv Date: 07.26.2021 Inv Amt: 1,505.00 Payment: 0 Name:
 Due Date: 08.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INSTALL NEW NVR & TEST CAMERAS	0.00	0.00	1,505.00		001-510-44600 Bldg Maint & Fu	
	*** TOTAL ***		0.00	1,505.00			

2043 A TO Z AFFILIATED COMPANIES Invoice: 409254 NEW KEYPAD FOR BACK DOOR PO#: 0
 Inv Date: 07.26.2021 Inv Amt: 170.00 Payment: 0 Name:
 Due Date: 08.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW KEY PAD FOR BACK DOOR LOCK	0.00	0.00	170.00		001-510-44600 Bldg Maint & Fu	
	*** TOTAL ***		0.00	170.00			

805 COX COMMUNICATIONS Invoice: 7.20-8.19.21 TV AND/OR INTERNET 7/20-8/19/2 PO#: 0
 Inv Date: 07.20.2021 Inv Amt: 312.33 Payment: 0 Name:

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Vendor	Name	Due Date: 08.19.2021	Retain:	0.00	Amt Paid:	0.00	Addr:
		Disc Date: 07.20.2021	Discount:	0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - TV AND/OR INTERNET 7/2	0.00	0.00	180.30		001-510-44100 Telephone Expen	
2	WATER - TV AND/OR INTERNET 7/2	0.00	0.00	79.99		410-533-44100 Telephone Expen	
3	PLANNING - TV AND/OR INTERNET	0.00	0.00	52.04		001-515-44100 Planning - Tele	
*** TOTAL ***			0.00	312.33			

1908 LEAF Invoice: 12122912 SERVER LEASE - ADMIN & SEWER PO#: 0
Inv Date: 07.21.2021 Inv Amt: 390.03 Payment: 0 Name:
Due Date: 08.20.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.21.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - SERVER LEASE	0.00	0.00	292.52		001-510-44400 Equipment Lease	
2	SEWER - SERVER LEASE	0.00	0.00	97.51		420-535-44400 Equipment Lease	
*** TOTAL ***			0.00	390.03			

1442 WASTE MANAGEMENT OF NW FLORIDA Invoice: 9166410-4814-2 GARBAGE SERVICE - WWTW PO#: 0
Inv Date: 07.22.2021 Inv Amt: 83.68 Payment: 0 Name:
Due Date: 08.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.22.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GARBAGE SERVICE - WWTW	0.00	0.00	83.68		420-535-44350 Garbage	
*** TOTAL ***			0.00	83.68			

1955 FUTURE LABS, INC. Invoice: 21-63DN-JULY MONTHLY DRINKING WATER ANALYSIS PO#: 0
Inv Date: 07.27.2021 Inv Amt: 1,047.00 Payment: 0 Name:
Due Date: 08.26.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.27.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FREEPORT - MONTHLY DRINKING WA	0.00	0.00	758.00		410-533-43135 Outside Lab Ser	
2	NORTH BAY - MONTHLY DRINKING W	0.00	0.00	289.00		412-534-43135 Outside Lab Ser	
*** TOTAL ***			0.00	1,047.00			

1868 CREST WHOLESALE SUPPLY Invoice: 212909 SUPPLIES FOR PARKS PO#: 2247
Inv Date: 07.20.2021 Inv Amt: 190.75 Payment: 0 Name:
Due Date: 08.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.20.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER TRAVIS	1.00	156.75	190.75		001-572-45200 Operating Suppl	
*** TOTAL ***			156.75	190.75			

1807 GARLAND LAWN CONTROL Invoice: 908353 JUNE TREATMENT POOL & PARK PO#: 0
Inv Date: 07.19.2021 Inv Amt: 320.00 Payment: 0 Name:
Due Date: 08.18.2021 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 07.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JUNE 2021 TREATMENT CASEY PARK	0.00	0.00	320.00		001-510-44690 Grounds Mainten	
*** TOTAL ***			0.00	320.00			

30 UTILITY SUPPLY OF AMERICA Invoice: 664683 PARTS FOR SENER PO#: 2242

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Vendor	Name	Inv Date	Inv Amt	Payment	0	Name	Disc Date	Disc	0.00	Pd Date	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	07.15.2021	91.94	0.00	0.00		07.15.2021	0.00	0.00		91.94		420-535-45200 Operating Suppl	
*** TOTAL ***			95.09								91.94			
1202	QUILL	Invoice: 18147019	OFFICE SUPPLIES	PO#: 2249										
		Inv Date: 07.19.2021	Inv Amt: 212.34	Payment: 0		Name:	Due Date: 08.18.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.19.2021	Discount: 0.00	Pd Date:										
1	ADMIN SUPPLIES THAT ARE RUNNIN	07.19.2021	212.34	0.00	0.00		07.19.2021	0.00	0.00		212.34		001-510-45100 Office Supplies	
*** TOTAL ***			212.34								212.34			
1202	QUILL	Invoice: 18085582	JANITORAL SUPPLIES	PO#: 2245										
		Inv Date: 07.15.2021	Inv Amt: 158.28	Payment: 0		Name:	Due Date: 08.14.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.15.2021	Discount: 0.00	Pd Date:										
1	CLEANING SUPPLIES PER JAMES	07.15.2021	133.49	0.00	0.00		07.15.2021	0.00	0.00		133.49		001-510-44600 Bldg Maint & Fu	
2	TAPE FOR BILLING PER DEBBIE	07.15.2021	24.79	0.00	0.00		07.15.2021	0.00	0.00		24.79		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			158.28								158.28			
1202	QUILL	Invoice: 18066915	JANITORAL SUPPLIES	PO#: 2245										
		Inv Date: 07.15.2021	Inv Amt: 0.10	Payment: 0		Name:	Due Date: 08.14.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.15.2021	Discount: 0.00	Pd Date:										
2	TAPE FOR BILLING PER DEBBIE	07.15.2021	0.10	0.00	0.00		07.15.2021	0.00	0.00		0.10		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			0.10								0.10			
1202	QUILL	Invoice: 18082325	JANITORAL SUPPLIES	PO#: 2245										
		Inv Date: 07.15.2021	Inv Amt: 0.10	Payment: 0		Name:	Due Date: 08.14.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.15.2021	Discount: 0.00	Pd Date:										
2	TAPE FOR BILLING PER DEBBIE	07.15.2021	0.10	0.00	0.00		07.15.2021	0.00	0.00		0.10		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			0.10								0.10			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2021/188	SEWER BORE 2352 BAY GROVE RD	PO#: 0										
		Inv Date: 07.19.2021	Inv Amt: 600.00	Payment: 0		Name:	Due Date: 08.18.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.19.2021	Discount: 0.00	Pd Date:										
1	SEWER BORE - 2352 BAY GROVE RD	07.19.2021	600.00	0.00	0.00		07.19.2021	0.00	0.00		600.00		420-535-43130 Outside Labor &	
*** TOTAL ***			600.00								600.00			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2021/189	SEWER BORE - 810 MCDANIELS FIS	PO#: 0										
		Inv Date: 07.19.2021	Inv Amt: 600.00	Payment: 0		Name:	Due Date: 08.18.2021	Retain: 0.00	Amt Paid: 0.00	Addr:				
		Disc Date: 07.19.2021	Discount: 0.00	Pd Date:										

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Batch: 15701 / Period: 07.29.2021 / Sorted By: Input Order

Vendor	Name	Disc Date: 07.19.2021	Discount:	0.00	Pd Date:																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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1791 ROBERT HOKE Invoice: SECURITY-07222021 SECURITY FOR 7/22/21 COUNCIL MPO#: 0
Inv Date: 07.22.2021 Inv Amt: 120.00 Payment: 0 Name:
Due Date: 08.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Due Date: 08.21.2021		Discount:		0.00	Pd Date:																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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1618 RUSS BARLEY Invoice: MILEAGE JUNE/JULY.21 MAYOR'S MILEAGE JUNE/JULY 2021 PO#: 0
Inv Date: 07.21.2021 Inv Amt: 94.34 Payment: 0 Name:
Due Date: 08.20.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Due Date: 08.20.2022		Discount: 0.00		Pd Date:							
Disc Date: 07.21.2021											
Line	Description	Qty	Liquidate	Expensed	Job#	Account					
1	MAYOR'S MILEAGE JUNE/JULY 2021	0.00	0.00	94.34		001-510-44010 Travel Expense-					
			0.00	94.34							
*** TOTAL ***											

19 The Water Spigot, Inc. Invoice: 21-1841 MAY 2021 WASTEWATER ANALYSIS PO#: 0
Inv Date: 06.22.2021 Inv Amt: 685.00 Payment: 0 Name:
Due Date: 07.22.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Due Date: 07.22.2021		Receipt:		0.00		Pd Date:					
Disc Date: 06.22.2021		Discount:									
Line	Description	Qty	Liquidate	Expensed	Job#	Account					
1	MAY 2021 WASTEWATER ANALYSIS	0.00	0.00	685.00		420-535-43135 Outside Lab Ser					
			0.00	685.00							
*** TOTAL ***			0.00	685.00							

19 The Water Spigot, Inc. Invoice: 21-2134 JUNE 2021 WASTEWATER ANALYSIS PO#: 0
Inv Date: 07.20.2021 Inv Amt: 855.00 Payment: 0 Name:
Due Date: 08.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Due Date: 08.19.2021		Retain:		0.00		Pd Date:			
Disc Date: 07.20.2021		Discount:							
Line	Description	Qty	Liquidate	Expensed	Job#	Account			
1	JUNE 2021 WASTEWATER ANALYSIS	0.00	0.00	855.00		420-535-43135 Outside Lab Ser			
			0.00	855.00					
*** TOTAL ***									

*** GRAND TOTALS *** 7,677.37 106,768.85 0.00 DISCOUNTS

07.29.2021 15:29
ap120_pg.php/Job No: 79668

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 15701

Page 11 of 12
USER: JOYCE

Batch: 15701 / Period: 07.29.2021 /Sorted By: Input Order

Account Number	Description	Debit#	Credits	Other	
001-20200	Accounts Payable	0.00	90,937.65-	0.00	
001-24100	Encumbrance Reserve	3,460.25	0.00	0.00	
001-24300	Encumbrances	0.00	3,460.25-	0.00	
001-510-43130	Outside Labor & Services	120.00	0.00	0.00	
001-510-43140	Engineering Services	800.00	0.00	0.00	
001-510-44010	Travel Expense-Mayor & Council	94.34	0.00	0.00	
001-510-44100	Telephone Expense	180.30	0.00	0.00	
001-510-44300	Utilities	398.77	0.00	0.00	
001-510-44400	Equipment Lease	292.52	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	1,800.49	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	0.00	0.00	133.49	ENC LIQ
001-510-44690	Grounds Maintenance	320.00	0.00	0.00	
001-510-44930	Festival/Event Expense	24.07	0.00	0.00	
001-510-45100	Office Supplies	212.34	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	212.34	ENC LIQ
001-515-43160	PLANNING - REVIEW FEES	7,220.00	0.00	0.00	
001-515-44100	Planning - Telephone	52.04	0.00	0.00	
001-515-44300	Planning - Utilities	435.76	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	16.00	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	24.99	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	24.99	ENC LIQ
001-541-44300	Utilities	63.07	0.00	0.00	
001-541-45300	ROAD MATERIAL & SUPPLIES	60,548.25	0.00	0.00	
001-571-44300	Utilities	44.69	0.00	0.00	
001-572-44100	Telephone Expense	64.40	0.00	0.00	
001-572-44300	Utilities	7,500.45	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	28.95	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	28.95	ENC LIQ
001-572-44660	R&M - Sports Complex	2,284.00	0.00	0.00	
001-572-44660	R&M - Sports Complex	0.00	0.00	2,284.00	ENC LIQ
001-572-45200	Operating Supplies & Mat	796.77	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	776.48	ENC LIQ
001-572-45210	Gas & Oil	207.45	0.00	0.00	
001-572-46370	NATURE WALK TRIAL GRANT	7,400.00	0.00	0.00	
FUND TOTALS		94,397.90	94,397.90-	3,460.25	
410-20200	Accounts Payable	0.00	2,293.32-	0.00	
410-24100	Encumbrance Reserve	205.69	0.00	0.00	
410-24300	Encumbrances	0.00	205.69-	0.00	
410-533-43135	Outside Lab Services	758.00	0.00	0.00	
410-533-43140	Engineering Services	900.00	0.00	0.00	
410-533-44100	Telephone Expense	380.69	0.00	0.00	
410-533-44300	Utilities	48.94	0.00	0.00	
410-533-45200	Operating Supplies & Mat	205.69	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	205.69	ENC LIQ
FUND TOTALS		2,499.01	2,499.01-	205.69	
412-20200	Accounts Payable	0.00	469.00-	0.00	
412-534-43135	Outside Lab Services	289.00	0.00	0.00	
412-534-43140	Engineering Services	180.00	0.00	0.00	
FUND TOTALS		469.00	469.00-	0.00	
420-16490	Sewer Dept Infrastructure/Impr	4,500.00	0.00	0.00	
420-20200	Accounts Payable	0.00	13,068.88-	0.00	

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 15701

Batch: 15701 / Period: 07.29.2021 / Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
420-24100	Encumbrance Reserve	4,011.43	0.00	0.00	
420-24300	Encumbrances	0.00	4,011.43-	0.00	
420-535-43130	Outside Labor & Services	1,200.00	0.00	0.00	
420-535-43135	Outside Lab Services	1,540.00	0.00	0.00	
420-535-43140	Engineering Services	720.00	0.00	0.00	
420-535-44100	Telephone Expense	151.39	0.00	0.00	
420-535-44300	Utilities	768.02	0.00	0.00	
420-535-44350	Garbage	83.68	0.00	0.00	
420-535-44400	Equipment Lease	97.51	0.00	0.00	
420-535-45200	Operating Supplies & Mat	4,008.28	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	4,011.43	ENC LIQ
FUND TOTALS		17,080.31	17,080.31-	4,011.43	
901-280-57200	Provided for Culture & Recreat	0.00	7,400.00-	0.00	
901-572-16490	Parks - Improvements	7,400.00	0.00	0.00	
FUND TOTALS		7,400.00	7,400.00-	0.00	
GRAND TOTALS		121,846.22	121,846.22-	7,677.37	



City of Freeport

BUDGET WORKSHOP MINUTES

July 15, 2021, 5:33 PM

Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner

Staff Members Present: City Manager Charlie Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Finance Officer Sara Bowers, Parks Director Travis Digges

1. Meeting Called to Order

The meeting was called to order at 5:33 PM by Mayor Barley in the Council Chambers of Freeport City Hall.

2. 2021 BUDGET WORKSHOP

Finance Officer Bowers informed the Council that she recommended that the City retain the same millage rate from last year which is 4.7302. Finance Officer Bowers continued by reminding Council that they needed to discuss possible dates for the 1st Public Hearing, citing the Florida statute that requires the meetings to occur after 5:00PM. Councilmembers discussed setting the 1st Public Hearing date to September 9, 2021 5:05PM.

Finance Officer Bowers notified Council that there will no longer be a North Bay Water System in the budget, noting it will be merged with the Freeport Water System and will maintain the inside of city limits and outside of city limits rates. Councilmembers discussed having Finance Officer Bowers discuss the legality of this action with City Attorney Adkinson. Councilwoman Brannon encouraged Finance Officer Bowers to investigate the North Bay account, noting that it was originally established to pay off a loan that was used to put a water line out to service the area.

Finance Officer Bowers informed the Council that she and City Manager Simmons had been in discussion regarding the federal increase in minimum wage. Finance Officer

Bowers with the assistance of City Manager Simmons decided that it would be best to move the minimum wage from \$11.18 an hour to \$12.50 with the ability to move up to \$13 after the 90-day probationary period. Councilwoman Haffner expressed her concerns for the wage not being sufficient, as Councilman Farris noted the need to be competitive with the County. City Manager Simmons stated that the benefits that the City provided were attractive and advised the Council to gradually raise the wages. Councilwoman Brannon voiced her desire to see the City raise the pay scales of current employees out of longevity and respect. City Manager Simmons expressed that raises would be given on a merit based system, where based on performance they could get up to a 5% raise. Councilwoman Haffner expressed her approval of a merit-based system, noting that it would motivate employees to get to the higher percentage. Councilman Farris queried on how current employees felt about their salaries/wages. City Manager Simmons informed Council that current City employees were content with their wages, noting that he wants to pace the City through the lengthy process of wage increases.

City Manager Simmons informed the Council that the City created four positions that would be given to High School Students in an after school program, paying \$10 an hour at 3 hours a day. City Manager Simmons stated that this was an attempt to get High School students interested in local government by giving them job skill training. Parks Director Digges encouraged City Manager Simmons to be flexible with student activity schedules. City Manager Simmons stated that the High School would be in charge of selecting the students, who would then work for a 3-4 month window.

Finance Officer Bowers discussed possible workshop dates for the Council to select, which led to August 2nd at 3PM and August 17th at 3:30PM being viable dates. Finance Officer Bowers informed the Council that she should have the findings from the rate study by next week. Councilman Farris noted that he would like for the City to ensure that it maintains a good insurance company in any attempt to be frugal. Councilwoman Brannon concurred noting that many employees were experiencing difficulties with obtaining certain medications because of the drastic changes in the prescription drug plans. Councilwoman Brannon stressed the importance of being aware of the needs of employees and to keep in mind that going cheap may not be in the interest of the employees. Councilwoman Haffner mentioned her wish for the City to increase its Christmas budget and to obtain more Christmas décor for the Sports Complex. City Manager Simmons stated that with growth would come more funding, nothing that the City would be undertaking one road project a year.

4. Adjournment

Mayor Barley motioned to adjourn. The meeting adjourned at 6:02 PM.

Mayor

ATTEST:

City Clerk



City of Freeport

SPECIAL COUNCIL MEETING MINUTES

July 19, 2021, 5:00 PM

Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner

Staff Members Present: City Manager Charlie Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Finance Officer Sara Bowers, Parks Director Travis Digges

1. Meeting Called to Order

The meeting was called to order at 5:00 PM by Mayor Barley in the Council Chambers of Freeport City Hall.

2. SPECIAL COUNCIL MEETING

Engineer Rouchaleau opened the meeting by presenting Council a drafted project list that would be used in the Needs Plan for the City of Freeport, to be adopted in the Walton County Mobility Plan. Engineer Rouchaleau based on his professional opinion presented the top seven projects for the City of Freeport alongside a summary review with cost estimates of each recommendation. The following recommendations:

1. Marquis Way West Connector Road
2. Marquis Way East Connector Road
3. 83A East Intersection Improvements
4. Blueridge Parkway and SR-20 Intersection Improvements
5. SR-20 and U.S 331 Intersection Improvements
6. Water Tower Road Connector Road
7. Four Mile Road Improvements

City Manager Simmons informed the Council that he and staff members had been in lengthy conversation with the County Commissioners to discuss the problem areas in the City. Councilmembers thanked Engineer Rouchaleau for his preparation of the list. Planning Director Hughes-Neel informed the Council that the Needs Plan would go hand in hand with the CIP, affording them the opportunity to go after additional funding. Planning Director Hughes-Neel noted that the list would ultimately be apart of a master plan for the City.

City Manager Simmons discussed the traffic issues over the weekend, noting that he spoke to a Mr.Duncan who approved property use for temporary traffic signage. Councilmembers briefly discussed possible signage language. Councilman Martin suggested the City acquire deputy reinforcement to monitor neighborhood street usage. City Manager Simmons notified Council that the County had received the traffic control signal box and was awaiting DOT installation.

4. Adjournment

Mayor Barley motioned to adjourn. The meeting adjourned at 5:29 PM.

Mayor

ATTEST:

City Clerk



City of Freeport

REGULAR COUNCIL MEETING MINUTES

July 22, 2021, 6:30 PM
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Tripp Hope, Councilwoman Elizabeth Haffner
Councilman Mark Martin

Staff Members Present: City Manager Charlie Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Planning Director Latilda Neel, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Parks Director Travis Digges, Sewer Supervisor Robert Fawcett, City Engineer Alex Rouchaleau

1. Meeting Called to Order

The meeting was called to order at 6:30PM by Mayor Barley in the Council Chambers of Freeport City Hall.

2. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Swearing-In Ceremony

Judge Green conducted the swearing-in ceremony for the following Councilmembers:

- Mayor Russ Barley
- Councilman Tripp Hope
- Councilman Mark Martin
- Councilwoman Elizabeth Brannon

Judge Green declared all officers dually involved.

4. Recognition of Guest

None.

5. Consent Agenda

a. Bills

b. City Council Meeting Minutes- July 13, 2021

c. Revenue & Expenditure Reports through June 2021

6. Public Comment on Consent Agenda

None.

7. Approval of Consent Agenda

Moved by: Councilwoman Brannon

Seconded by: Councilman Farris

To approve the consent Agenda as presented.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

8. Consideration of Additions/Deletions to Agenda

- Billing Manager Roberts- Delete Write-Off Memo
- City Manager Simmons- Add SLE98 Contract and City & County Road Maintenance Agreement

9. Approval of Agenda with Additions/Deletions

Moved: Councilwoman Haffner
Seconded: Councilwoman Brannon

To approve the agenda with the specified additions as presented.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

10. Staff Reports

- a. Water
- b. Sewer
- c. Parks
- d. City Manager

1. SLE98 CONTRACT

City Manager Simmons presented the SLE98 Contract before Council noting that after discussion with City Attorney Adkinson he recommended the following amendments:

- 30 day written termination/exit clause
- 15-day transitional period between I.T. companies.

City Attorney Adkinson added that he would like to extend the confidentiality provision being that this was a government entity.

Moved by: Councilwoman Brannon
Seconded by: Councilman Martin

To approve the SLE98 contract with the recommended changes.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

2. City and County Interlocal Road Agreement

City Manager Simmons informed Council that after many discussions with the County Commissioners they have amended the Interlocal Road Agreement to better assist the City. City Manager Simmons noted that there were additional roads added and would include road resurfacing only on the roads already with the City. City Manager Simmons continued by adding that the amended agreement would allow the City to add roads when deemed necessary as well as pay for 2 miles of road resurfacing per year. City Manager Simmons disclosed that this year they would be resurfacing Washington Street and next year South Jackson Street. Councilwoman Brannon asked for clarity on the agreement. City Attorney Adkinson informed Council that this agreement called for more County expenses with expanded services for the City, thus accomplishing what the City wants.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

To approve the amended Interlocal Road Agreement.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

3. Updates

City Manager Simmons announced to the Council that he will be hosting a Town Hall Meeting on August 9, 6PM in the Council Chambers to get input from residents on the new rate study. City Attorney Adkinson advised Council not to attend to avoid having to notice and take minutes. City Attorney Adkinson noted that the Town Hall session would be informational only, not policy setting. City Attorney Adkinson assured Council that by not attending they would have a chance to review the content, adding that Town Hall Meetings were a useful tool to assist the Council in their decision-making process.

e. City Clerk

f. Finance

1. Set Tentative Millage Rate and 1st Public Hearing Date

Finance Officer Bowers advised Council to maintain the millage rate at 4.7302 and explained that if the millage rate were to increase that the City would have to pay a significant cost as well as send mailouts to every resident. City Attorney Adkinson concurred, noting that raising the millage rate was not advisable.

Moved by: Councilwoman Haffner

Seconded by: Councilman Martin

To maintain the millage rate at 4.7302.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

2. Workshop Dates Scheduling

Finance Officer Bowers asked Council to approve the Workshop date and First Public Hearing date discussed at the previous Budget Workshop.

Moved: Councilman Farris

Seconded: Councilwoman Brannon

To approve Budget Workshops for August 9th at 9AM, and August 17th at 3:30PM.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

g. Billing

~~1. Write-Off Memo~~

h. Planning

i. Legal

1. 2ND Reading of City Manager Ordinance

City Attorney Adkinson informed the Council that the amended ordinance reflected the following changes:

- Residential requirements for the City Manager would now be to dwell in Walton County.
- Qualifications for the City Manager would now be code based minimum qualifications.
- Repealing the section that states the City Manager would be a temporary hire.

Moved by: Councilwoman Brannon

Seconded by: Councilman Farris

To hold 2nd Reading and to adopt the City Manager Ordinance.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

2. Employment of City Manager

City Attorney Adkinson called for Council to act in appointing City Manager Simmons as the permanent City Manager. Councilman Farris expressed his gratitude to City Manager Simmons for serving as the City Manager. Mayor Barley informed the Council that City Manager Simmons was currently working for half the salary of a city manager, therefore he would request that City Manager Simmons also receive the full salary. Finance Officer Bowers informed the Council that they had \$100,000 in the budget for a city manager. City Attorney Adkinson also advised Council to retroactive City Manager Simmons's pay; Finance Officer Bowers noted that the amendment would be effective for the July 19 pay period.

Moved by: Councilman Farris

Seconded by: Councilman Hope

To appoint City Manager Simmons as the permanent City Manager until the Council no longer wishes to have his services.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

Moved by: Councilman Farris

Seconded by: Councilman Hope

To increase the City Manager salary to \$100,000.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

3. Resolution for Interim Financing

City Attorney Adkinson informed the Council that the City would need their signage of the certificate Resolution as a requirement for the interim financing for the wastewater treatment expansion. City Attorney Adkinson quickly briefed Councilman Hope on the plans for funding the project and requested signage of the document. City Attorney Adkinson informed Council that the City would be closing on the interim financing next week.

City Attorney Adkinson noted that the following Resolution 2021-04 would be to authorize the issuance of the wastewater system revenue bond, not to exceed \$23,060,000 based on figures presented by Engineer Rouchaleau at the previous meeting.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

To approve signage of Resolution 2021-03 for Interim Financing.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

To approve Resolution 2021-04.

A roll call vote was ordered, and the vote was as follows:

Councilwoman Brannon: aye

Councilman Farris: aye

Councilwoman Haffner: aye

Councilman Hope: aye

Councilman Martin: aye

Carried

j. Engineering

11. Old Business

12. New Business

a. Mayor Russ Barley

Mayor Barley expressed his thanks for being able to serve with the re-elected Councilmembers and gave well wishes to serve the next four years with newly elected Councilman Hope.

b. Councilwoman Brannon

c. Councilman Farris

d. Councilwoman Green

e. Councilwoman Haffner

f. Councilman Martin

13. Public Comment

14. Adjournment

Mayor Barley motioned to adjourn. The meeting adjourned at 7:04PM.

Mayor

ATTEST:

City Clerk



THE CITY OF
FREEPORT, FLORIDA
POST OFFICE BOX 339 FREEPORT, FL 32439

To: City Council

From: Sara Bowers, Financial Officer

Date: July 21, 2021

Re: City Insurance

Please find attached the renewal quote provided by the Florida League of Cities as well as a copy of last year's quote and a comparison between the two years. Staff is respectfully requesting council approval of this quote.



RENEWAL QUOTE FOR 2021-2022

City of Freeport
FMIT 0201

<u>Coverage</u>	<u>Deductible</u>	<u>Limit</u>	<u>Premium</u>
General/Professional Liability	\$0	\$1,000,000	\$49,486
Automobile Liability	\$0	\$1,000,000	\$3,495
Automobile Physical Damage	Per Schedule		\$4,965
Property	\$500	\$25,544,866	\$116,784
Workers' Compensation	\$0	Total Payroll	
Experience Modification	0.76 10/1/21	\$1,777,763	\$33,647
TOTAL FMIT PREMIUM			\$208,378

*Includes: Drug Free Credit: Yes
Safety Credit: Yes

Note: Coverage summaries provided herein are intended as an outline of coverage only and are necessarily brief. In the event of loss, all terms, conditions, and exclusions of actual Agreement and/or Policies will apply.



Protecting the Communities We Call Home

RENEWAL QUOTE FOR 2020-2021

City of Freeport
FMIT 0201

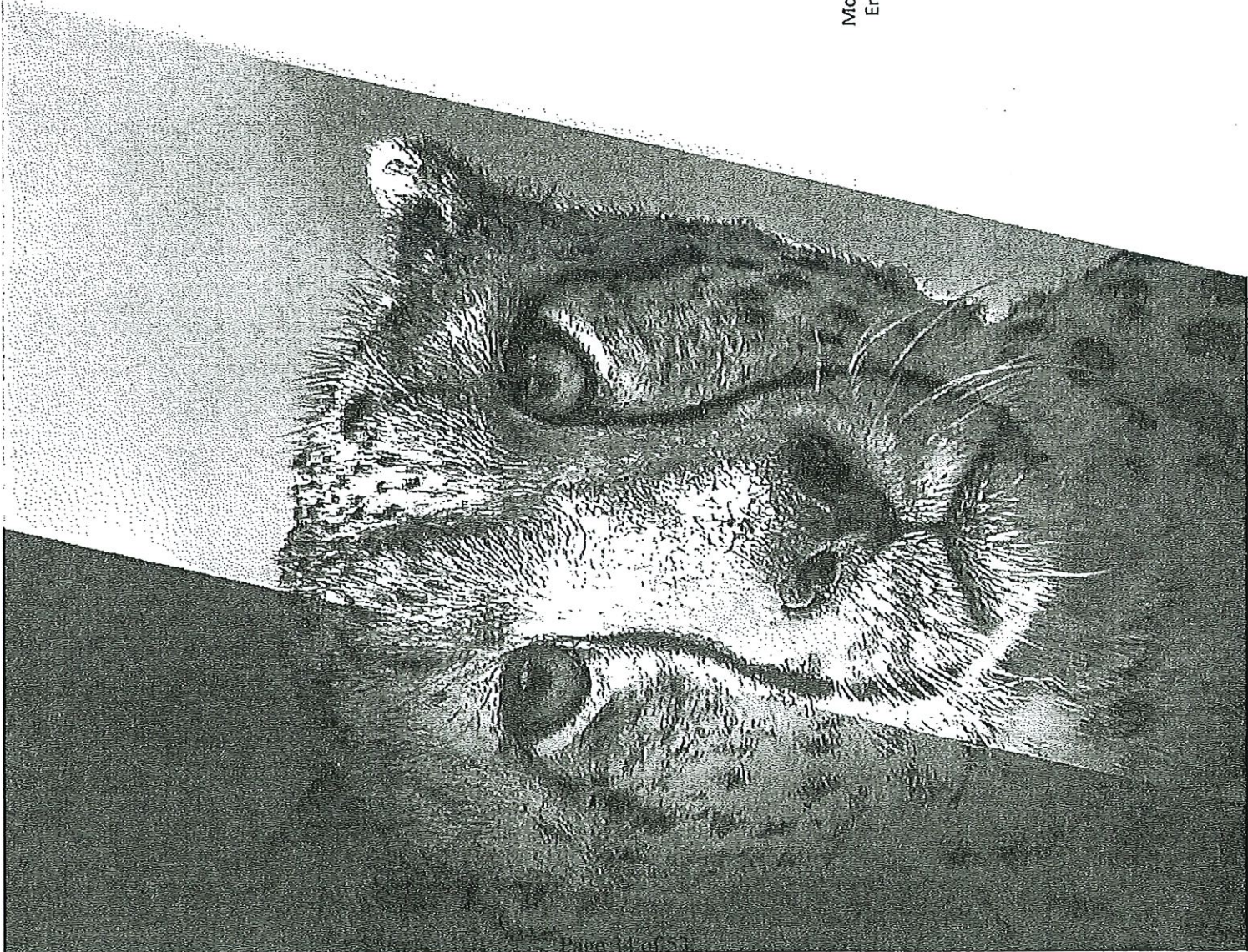
<u>Coverage</u>	<u>Deductible</u>	<u>Limit</u>	<u>Premium</u>
General/Professional Liability	\$0	\$1,000,000	\$44,803
Automobile Liability	\$0	\$1,000,000	\$3,355
Automobile Physical Damage	Per Schedule		\$4,181
Property	\$500	\$25,544,866	\$103,698
Workers' Compensation Experience Modification	\$0 0.76 10/1/20	Total Payroll \$1,615,060	\$30,527
TOTAL FMIT PREMIUM			\$186,564

*Includes: Drug Free Credit: Yes
Safety Credit: Yes

Note: Coverage summaries provided herein are intended as an outline of coverage only and are necessarily brief. In the event of loss, all terms, conditions, and exclusions of actual Agreement and/or Policies will apply.

FLORIDA LEAGUE OF CITIES
FLORIDA MUNICIPAL INSURANCE TRUST

<u>Coverage</u>	<u>2020-2021 Premium</u>	<u>2021-2022 Premium</u>	<u>Difference</u>
General/Professional Liability	\$44,803	\$ 49,486	\$ 4,683
Automobile Liability	\$3,355	\$ 3,495	\$ 140
Automobile Physical Damage	\$ 4,181	\$ 4,965	\$ 784
Property	\$103,698	\$ 116,784	\$ 13,086
Workers' Compensation	\$30,527	\$ 33,647	\$ 3,120
TOTAL	<u>\$186,564</u>	<u>\$208,377</u>	<u>\$ 21,813</u>
Percentage Increase			11.692%



PART OF THE
BROWN & BROWN TEAM

PUBLIC RISK INSURANCE ADVISORS

A Proposal of Employee Benefits Coverage and Service

City of Freeport

Melanie Stegall, GBDS, VBS
Employee Benefits Advisor

Morgan Hathaway, GBDS, VBS
Employee Benefits Specialist

Morgan Johnson, GBDS, VBS
Marketing Specialist

Proposal Date: August 3, 2021

Effective Date: October 1, 2021

Public Risk Insurance Advisors

Brown & Brown is one of the largest and most respected independent insurance intermediaries in the nation, with over 80 years of continuous service. The Company is ranked as the sixth largest such organization in the United States by Business Insurance magazine.

Public Risk Insurance Advisors (PRIA), a wholly owned subsidiary of Brown & Brown, Inc., has established itself as one of the premier insurance services organizations for public entities in the United States. Our in-depth understanding of the unique risk exposures and operating environment of public entities allows us to tailor insurance products and services to effectively meet their needs. As the only independent insurance agency solely dedicated to the public entity market, we are uniquely qualified to meet and exceed the expectations of our clients. Our 20 years of insuring local governments has afforded us significant experience and insight into the unique challenges and constraints that our clients face.

As a Brown & Brown company, PRIA has access to hundreds of insurance markets nationwide. The buying power and premium leverage within the organization is surpassed by few agencies.

PRIA focuses on developing innovative approaches towards managing your risk. Cost effective insurance products, professional service, and commitment to client's needs are our primary goals. Proof of account satisfaction is reflected by a 97% business retention rate.

Employee Benefits is just one area of expertise we can provide. Our benefit programs include Medical, Dental, Vision, Cobra, Life, Disability and Section 125 pre-tax reimbursement accounts just to name a few. We are able to provide fully insured programs for employers of all sizes and self-funded programs to meet the special needs of employers interested in that type of arrangement. In addition to providing the insurance programs, we assist in the design, cost-containment, management and development of your employee benefit package.

All Employee Benefit clients are assigned an "In House" Employee Benefits Specialist to assist with Billing, Claims, Eligibility, Enrollment, or any other issues or questions that arise.

For our clients that opt for self insured programs, we not only provide the mentioned above, but also supply detailed reports to help you monitor your program closely. We also place the reinsurance, help design a plan to meet your needs and work closely with you and the Third Party administrator during the implementation as well as throughout the year to ensure the plan operates smoothly.

As for property and casualty, PRIA is a recognized leader in the area of professional liability, governmental and municipal insurance programs, pollution liability and many other specialized areas of risk. All property and casualty clients are assigned an "In-House" Public Risk Specialist.

Commitment to Our Clients

The Employee Benefits Division at Public Risk Insurance Advisors is focused on providing you with the best products at the most competitive rates possible. We ensure a very high level of customer service by remaining involved with you after the plan's effective date.

In addition to the PRIA's Employee Benefits Advisor, all clients are assigned a team of dedicated service and marketing professionals committed to fast, efficient and friendly service during plan renewal and every other day of the year.

- We provide assistance with carriers to resolve any issues concerning policy administration, claims and billing.
- We provide expertise in designing, analyzing, and maintaining an employee benefits program that will help you attract and retain quality employees.
- We provide timely guidance on local and national trends in employee benefits and in the carrier marketplace.

As part of the 6th largest insurance broker in the country (as determined by Business Insurance magazine) we have the resources to partner with clients of all sizes and industries to maximize benefits and contain costs. The Employee Benefits Division in Daytona Beach, FL is fully automated and highly efficient in marketing plan renewals and new business. We have access to all local and national carriers, third party administrators, and other specialists in the employee benefits industry including:

Medical • Dental • Life • Disability Plans • Cafeteria Plans • 401(k) Plans • Self-funded and Partially Self-funded arrangements • Employee Assistance Programs • Voluntary (employee-paid) Long-Term Disability, Short-Term Disability, Dental and Accident & Sickness plans.

Phone
(386) 252-6176
(386) 945-9229 - Fax

Address
Public Risk Insurance Advisors
300 North Beach Street
Daytona Beach, FL 32114

Website
www.bbpra.com
NYSE Listed: BRO

Retail Compensation Disclosure

In addition to the commissions or fees received by us for assistance with the placement, servicing, claims handling, or renewal of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties, some of which may be owned in whole or in part by Brown & Brown, Inc., may also receive compensation for their role in providing insurance products or services to you pursuant to their separate contracts with insurance or reinsurance carriers. That compensation is derived from your premium payments. Additionally, it is possible that we, or our corporate parents or affiliates, may receive contingent payments or allowances from insurers based on factors which are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. We generally do not know if such a contingent payment will be made by a particular insurer, or the amount of any such contingent payments, until the underwriting year is closed. That compensation is partially derived from your premium dollars, after being combined (or "pooled") with the premium dollars of other insureds that have purchased similar types of coverage. We may also receive invitations to programs sponsored and paid for by insurance carriers to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may receive and retain interest on premiums you pay from the date we receive them until the date of premiums are remitted to the insurance company or intermediary. In the event that we assist with placement and other details of arranging for the financing of your insurance premium, we may also receive a fee from the premium finance company.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the insurance company, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting; loss control; risk placement; coverage review; claims coordination with insurance company; and policy issuance. Compensation paid for those services is derived from your premium payment, which may on average be 15% of the premium you pay for coverage, and may include additional fees charged by the intermediary.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at (386) 252-6176 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>.

Disclaimers and Disclosures

- The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.
- The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.
- If you select to change carriers, any existing plans with other carriers should not be cancelled until advised by Public Risk Insurance Advisors.
- This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
- This presentation is the proprietary work product of Public Risk Insurance Advisors and is not authorized for further use or distribution
- All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.
- Public Risk Insurance Advisors representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.
- Public Risk Insurance Advisors representatives may from time to time provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.
- The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.
- Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your (Profit Center Name) representative at any time.
- You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

Notice of Carrier Financial Status

Brown & Brown makes every attempt to place coverage with carriers rated A- or better* through AM Best (www.ambest.com), a national credit rating agency with a specific focus on the insurance industry. Because an AM Best rating is not required by the various state departments of insurance, there are many carriers in the Employee Benefits industry that elect not to participate in AM Best's rating process for various reasons. Therefore, Brown & Brown periodically places coverage with carriers rated less than A- or non-rated by AM Best.

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown & Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the applicable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us at (386) 252-6176 for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

Marketing Summary

Medical Florida Blue	Current Renewal Alternates
Dental Standard	Current Renewal
Basic Life & AD&D Voluntary Life & AD&D Standard	Current

Executive Summary of Medical & Prescription Drug Coverage
City of Freeport
October 1, 2021 - September 30, 2022

Vendor	Current		Renewal		Option 1	
	BlueCross BlueShield BlueOptions All Copy 16003 Network		BlueCross BlueShield BlueOptions All Copy 16003 Network		BlueCross BlueShield BlueOptions All Copy 18003 Network	
Plan Name	Single		Single		Single	
Plan Deductible	\$3,000		\$3,350		\$2,500	
Embedded Deductible:	Yes		Yes		Yes	
Calendar or Policy Year:	Calendar		Calendar		Calendar	
Coinurance:	0%		0%		0%	
Maximum Out-of-Pocket: (Includes Deductible, Copay, Rx)	\$7,900		\$8,200		\$7,900	
Physician Services	Yes, Yes, Yes		Yes, Yes, Yes		Yes, Yes, Yes	
Office Visit:	\$25		\$25		\$30	
Specialist:	\$55		\$55		\$70	
Chiropractic:	\$55		\$55		\$70	
Hospital / Emergency Services	Option 1: \$1,000 + Deductible Option 2: \$1,250 + Deductible		Option 1: \$1,000 + Deductible Option 2: \$1,250 + Deductible		\$750 per day - \$2,250 max	
Emergency Room:	\$300 + Deductible		\$300 + Deductible		\$600	
Urgent Care:	\$60		\$60		\$75	
Outpatient Surgical Facility:	Option 1: \$500 Option 2: \$750		Option 1: \$500 Option 2: \$750		\$1,000	
Ambulatory Surgical Center:	\$400		\$400		\$500	
Diagnostic Services	\$50 Lab \$150 X-Ray		\$50 Lab \$150 X-Ray		\$50 Lab \$200 X-Ray	
Lab & X-Ray Outpatient:	\$350		\$350		\$350	
Advanced Imaging Services (MRI, MRA, PET, CT):	N/A		N/A		See In-Network Medical Deductible	
Prescription Drugs	N/A		N/A		N/A	
Prescription Tier	\$4 / \$15 \$30 / \$75 \$150 \$300		\$4 / \$15 \$30 / \$75 \$150 \$300		\$4 / \$25 \$30 / \$55 50% after deductible 50% after deductible	
Mail Order Prescription (90 Day Supply):	2x Copay (Specialty not covered)		2x Copay (Specialty not covered)		2x Copay, deductible applies to tiers 6-7 (Specialty not covered)	
Non-Network Plan Details	Non-Network		Non-Network		Non-Network	
Plan Deductible	\$6,000		\$6,700		\$5,000	
Coinurance:	50%		50%		50%	
Maximum Out-of-Pocket: Per Occurrence Deductible (Inpatient/Outpatient):	\$15,800		\$16,400		\$15,800	
	N/A		N/A		N/A	
Plan Rates Current Enrollment	Current		Renewal		Option 1	
Employee:	31		31		31	
Employee + Spouse:	0		0		0	
Employee + Child(ren):	0		0		0	
Family:	1		1		1	
Estimated Monthly Premiums:	\$25,136		\$26,288		\$26,660	
Estimated Annual Premiums:	\$301,628		\$315,451		\$319,919	
PEPY	\$9,426		\$9,858		\$9,997	
Rate Change from Current (%):	4.58%		4.58%		6.06%	
Rate Change from Current (\$):	\$13,823		\$13,823		\$13,291	

Rates subject to final enrollment and underwriting

Executive Summary of Medical & Prescription Drug Coverage
City of Fresno
October 1, 2021 - September 30, 2022

		Option 2		Option 3		Option 4	
Vendor		BlueCross BlueShield		BlueCross BlueShield		BlueCross BlueShield	
Plan Name		BlueOptions Everyday Health 15103		BlueOptions Essential (HSA) 21201		BlueOptions Essential (HSA) 21202	
Plan Details		Network		Network		Network	
Plan Deductible		Single	Family	Single	Family	Single	Family
Embedded Deductible:		\$3,000	\$6,000	\$2,000	\$4,000	\$1,600	\$3,200
Calendar or Policy Year:		Yes		Yes		Yes	
Coinurance:		Calendar 20%		Calendar 20%		Calendar 20%	
Maximum Out-of-Pocket: (Includes Deductible, Copay, Re)		\$8,000	\$16,000	\$5,000	\$10,000	\$3,100	\$6,200
Physician Services		Yes, Yes, Yes		Yes, Yes, Yes		Yes, Yes, Yes	
Office Visit		\$45					
Specialist:		\$80		Deductible + Coinsurance		Deductible + Coinsurance	
Chiropractic		\$80		Deductible + Coinsurance		Deductible + Coinsurance	
Hospital / Emergency Services				Deductible + Coinsurance		Deductible + Coinsurance	
Inpatient Hospital Per Admission:		Deductible + Coinsurance		Deductible + Coinsurance		Deductible + Coinsurance	
Emergency Room:		Deductible + Coinsurance		Deductible + Coinsurance		Deductible + Coinsurance	
Urgent Care:		\$85		Deductible + Coinsurance		Deductible + Coinsurance	
Outpatient Surgical Facility:		Deductible + Coinsurance		Deductible + Coinsurance		Deductible + Coinsurance	
Ambulatory Surgery Center:		Deductible + Coinsurance		Deductible + Coinsurance		Deductible + Coinsurance	
Diagnostic Services:				Deductible + Coinsurance		Deductible + Coinsurance	
Lab & X-Ray Outpatient:		\$50 Lab Deductible + Coinsurance X-Ray		Deductible + Coinsurance		Deductible + Coinsurance	
Advanced Imaging Services (MRI, MRA, PET, CT):		Deductible + Coinsurance		Deductible + Coinsurance		Deductible + Coinsurance	
Prescription Drug:							
Deductible:		See In-Network Medical Deductible		See In-Network Medical Deductible		See In-Network Medical Deductible	
Prescription Tier		\$4 / \$20 \$50 / \$100 \$300 after deductible \$500 after deductible		\$4 / \$10 \$15 / \$30 \$50 after deductible \$150 after deductible		\$4 / \$10 \$15 / \$30 \$50 after deductible \$150 after deductible	
Mail Order Prescription (90 Day Supply):		2x Copay, deductible applies to tiers 6 -7 (Specialty not covered)		2x Copay, deductible applies to tiers 6 -7 (Specialty not covered)		2x Copay, deductible applies to tiers 6 -7 (Specialty not covered)	
Non-Network Plan Details		Non-Network		Non-Network		Non-Network	
Plan Deductible		\$6,000	\$12,000	\$4,000	\$8,000	\$3,200	\$6,400
Coinurance:		40%		50%		50%	
Maximum Out-of-Pocket:		\$16,000	\$32,000	\$10,000	\$20,000	\$6,200	\$12,400
Per Occurrence Deductible (Inpatient/Outpatient):		N/A		N/A		N/A	
Plan Rates Current Enrollment		Option 2		Option 3		Option 4	
Employee:	31	\$717.50		\$776.28		\$814.83	
Employee + Spouse:	0	\$1,435.00		\$1,552.56		\$1,629.66	
Employee + Child(ren):	0	\$1,327.38		\$1,436.12		\$1,507.44	
Family:	1	\$2,064.88		\$2,212.40		\$2,322.27	
Estimated Monthly Premiums:	32	\$24,287		\$26,277		\$27,582	
Estimated Annual Premiums:		\$291,449		\$315,325		\$330,984	
PEPY		\$9,108		\$9,854		\$10,343	
Rate Change from Current (%):		-3.37%		4.54%		9.73%	
Rate Change from Current (\$):		-\$10,179		\$13,697		\$29,256	

Rates subject to final enrollment and underwriting

Executive Summary of Dental Coverage
City of Freeport
October 1, 2021 - September 30, 2022

Current Renewal	
Vendor:	Standard
Network:	Ameritas Network
Plan Details	Single Family
Coinsurance Percentage (Preventive Basic Major Ortho):	100% 80% 50% 50%
Deductible (Family Maximum):	Yes
Deductible Waived for Preventive:	\$1,000
Calendar Year Maximum:	\$1,000
Orthodontic Lifetime Maximum:	Yes
Included Adult Ortho:	
Dental Services	Benefit Level Frequency
Routine Exam & Cleaning:	Preventive 2 per benefit period
Fluoride Treatment:	Preventive 1 per benefit period, age 18 & under
X-Ray (Bitewings):	Preventive 2 per benefit period
X-Ray (Full Mouth):	Preventive 1 per 3 years
Sealants:	Preventive to age 16
Fillings:	Basic 1 per 6 months
Root Canal Therapy:	Basic Retreatment 1 per 12 months
Crowns:	Major 1 in 5 years
Bridges:	Major 1 in 5 years
Dentures:	Major 1 in 5 years
Implants:	Not covered N/A
Non-Network Details	Non-Network
Coinsurance Percentage (Preventive Basic Major Ortho):	100% 80% 50% 50%
Deductible (Family Maximum):	Yes
Deductible Waived for Preventive:	\$1,000
Calendar Year Maximum:	90th
Percent of UCR:	
Waiting Periods:	None
Allows Annual Open Enrollment:	Yes
Included Rollover:	None
Employer Contribution:	0%
Participation Requirement:	60%
Rate Guarantee:	
Plan Rates Current Enrollment	Renewal Renewal
Employee:	9 \$36.25 \$37.58
Employee + Spouse:	3 \$74.50 \$77.56
Employee + Child(ren):	0 \$93.26 \$97.00
Family:	0 \$129.56 \$134.72
Total:	12
Estimated Monthly Premiums:	\$550 \$572
Estimated Annual Premiums:	\$6,601 \$6,862
PEPV	\$550 \$572
Rate Change from Current (%):	4%
Rate Change from Current (\$):	\$261

Rates subject to final enrollment underwriting

Executive Summary of Group Life & AD&D Coverage

City of Freeport

October 1, 2021 - September 30, 2022

Basic Life:

1,532,500

AD&D:

1,532,500

Current		
Standard		
Class Definition Plan Details:	Benefit	Maximum Guarantee Issue
Class 1: All Employees	\$50,000	\$50,000
Reduction Schedule:	to 65% at age 65 to 50% at age 70 to 35% at age 75	
Waiver of Premium:	Included	
Conversion:	Included	
Accelerated Death Benefit:	Included	
Seatbelt/Safe Driver Benefit:	Included	
Current Enrollment:	100%	
Employer Contribution:	100%	
Participation Requirement:	Until 9/30/2022	
Rate Guarantee:	Current	
Plan Rates		
Basic Life	\$0.422	
AD&D	\$0.030	
Estimated Monthly Premiums:	\$693	
Estimated Annual Premiums:	\$8,312	

Notes:

6 face-to-face visit EAP: \$0.35 PEPM

Rates subject to final enrollment underwriting

Executive Summary of Voluntary Group Life & AD&D Coverage
City of Freeport
October 1, 2021 - September 30, 2022

Vendor	
Plan Details (Employee)	
Benefit (increments of):	
Maximum Benefit:	\$10,000
Guarantee Issue:	\$300,000
Plan Details (Dependent)	
Spouse Benefit (increments of):	\$5,000
Maximum Benefit:	\$150,000
Guarantee Issue:	\$10,000
Not to Exceed:	50% of employee's life insurance
Child(ren) Benefit:	Live birth - age 20 \$10,000
Full-Time Student:	Through age 24
Reduction Schedule:	to 65% at age 65 to 50% at age 70 to 35% at age 75
Waiver of Premium:	Included
Portability:	Included
Accelerated Death Benefit:	Included
Seatbelt/Safe Driver Benefit:	Included
Employer Contribution:	0%
Participation Requirement:	Greater of 25 members or 35%
Rate Guarantee:	Until 9/30/2022
Plan Rates per \$1,000	Current
	Employee/Spouse
Under 30	\$0.100
Age 30 - 34	\$0.110
Age 35 - 39	\$0.150
Age 40 - 44	\$0.240
Age 45 - 49	\$0.350
Age 50 - 54	\$0.530
Age 55 - 59	\$0.890
Age 60 - 64	\$0.980
Age 65 - 69	\$1.650
Age 70 - 74	\$2.950
Age 75 +	\$10.990
Child Life	\$1,000

Notes:

Rates subject to final enrollment underwriting



MEMORANDUM

DATE: July 13, 2021
TO: City Council
FROM: Debbie Roberts, Utility Billing Manager
SUBJECT: Write-off Accounts through June 30, 2020

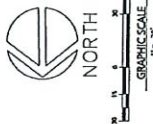
I respectfully request approval to write off all past due accounts from July 1, 2019 through June 30, 2020.

The total write-off amount is \$10,479.28 for 72 accounts. This includes all accounts that have a balance due or owed from July 1, 2019 through June 30, 2020 that had. These balances will now be moved to Bad Debt on each account.

Thank you.

PLAT BOOK _____, PAGE _____

A TOWNHOME SUBDIVISION IN SECTION 10, TOWNSHIP 1 SOUTH, RANGE 19 WEST, CITY OF FREEPORT, WALTON COUNTY, FLORIDA

[illegible]

General Notes:

- [illegible]

Prepared: June 2021

PREPARED BY:

PREPARED BY:
Guntin, Catham & Tucker Inc

Land Surveying

VERANDAS AT ERFEEPORT PHASE 1C-5

SHEET 2 OF 2

2024-07-23

NOT PLANTED



Dewberry Engineers Inc
877 CR 393 North
Santa Rosa Beach, FL 32459
850.267.0759
866.557.0076 fax
www.dewberry.com

July 26, 2021

Mr. Russ Barley, Mayor
City of Freeport
P.O. Box 339
Freeport, FL 32439

RE: SCOP S. Jackson St. Roadway and Drainage Improvements
Proposal for Professional Services

Dear Mayor Barley,

Dewberry is pleased to provide you with this proposal for professional engineering services for the S. Jackson St. Roadway and Drainage Improvements project.

Dewberry is pleased to submit the City of Freeport (CLIENT) this proposal for Professional Engineering Services including Survey, Design, and Permitting.

A detailed scope of work labeled as **Attachment A**, is attached and details our scope of services and associated fees.

Dewberry proposes to provide the services described in the attached for a lump sum amount of **\$50,000.00.**

If you have any questions or need additional information, please contact me at (850) 571-1258 or at aharrison@dewberry.com.

Sincerely,

DEWBERRY

A handwritten signature in blue ink, appearing to read "Aaron Harrison", written over the printed name.

Aaron Harrison, PE
Sr. Project Manager



Attachment A
Scope of Work/Agreement

July 26, 2021

This agreement is entered into this _____ day of _____ 2021, between the City of Freeport known hereinafter as CLIENT, and Dewberry Engineers Inc. d/b/a Dewberry, a Florida corporation.

This agreement defines the terms under which Dewberry shall provide professional engineering services to CLIENT.

PROFESSIONAL SERVICES FEES SUMMARY FOR:

TASK 1: TOPOGRAPHIC SURVEYING

Lump Sum \$5,400.00

- Dewberry will provide a survey from along S. Jackson St. from SR 20 Madison St. The topographic survey shall include site benchmarks, contour lines at 1' intervals, cross sections at 100' intervals, location of all above ground improvements and/or utilities and evidence of below ground utilities. The survey will be referenced to Florida State Plane Coordinate, North Zone, NAD 83, U.S. Survey feet and the Vertical Datum to be referenced to North American Vertical Datum of 1988 (NAVD 88) with benchmarks set every 1,000 linear feet on centerline of roadway. The survey shall locate and verify right of way lines and wetland lines.

TASK 2: WETLAND DELINIAION AND PERMITTING

Lump Sum \$600.00

- BIOME will provide wetland delineations for the site as well as the Environmental Assessment if required.

Task 3: CIVIL DESIGN

Lump Sum \$44,000.00

- Provide design according to the Manual of Uniform Minimum Standards for Design Constructive and Maintenance for Street and Highways commonly known as the "Florida Green Book".
- Provide 100% design plans for widening and resurfacing S. Jackson St.
- Provide signing and marking plans in accordance with the Manual of Uniform Traffic Control Devices (MUTCD).
- Provide permitting as necessary to meet Northwest Florida Water Management District (NFWFMD) exemption requirements.
- Provide contract specifications and bid documents.

TOTAL PROPOSED FEE:

LUMP SUM \$50,000.00

Items not included in this proposal are as follows:

- Right of Way acquisition.
- Permit application fees to local, state and federal agencies.

We sincerely appreciate you giving Dewberry the opportunity to be of service to you.

If you have any questions or need additional information, please contact us at (850) 571-1258 or by email at aharrison@dewberry.com.

DEWBERRY

Address for correspondence:

877 CR 393 North
Santa Rosa Beach, FL 32459

By: _____

Name and Title: Aaron Harrison, P.E., Senior Project Manager

Witnessed: _____

Date: 8/3/2021

CITY OF FREEPORT

Address for correspondence:

City of Freeport
P.O. Box 339
Freeport, FL 32439

By: _____

Name and Title: _____

Witnessed: _____

Date: _____

**ATTACHMENT B
STANDARD TERMS AND CONDITIONS**

These Standard Terms and Conditions ("STCs") are incorporated by reference into the foregoing agreement or proposal, along with any future modifications or amendments thereto made in accordance with Paragraph 23 below (the "Agreement") between Dewberry ("we" or "us" or "our") and its client ("you" or "your") for the performance of services as defined in our proposal ("Services"). These STCs are fully binding upon you just as if they were fully set forth in the body of the Agreement, and shall supersede any term or provision elsewhere in the Agreement in conflict with these STCs.

1. **Period of Offer.** Unless we decide, in writing, to extend the period for acceptance by you of our proposal, you have 90 days from our proposal date to accept our proposal. We have the right to withdraw the proposal at any time before you accept. Delivery of a signed proposal—whether original or copy—to us constitutes your acceptance of the proposal, including attachments expressly incorporated into the proposal by reference. The proposal and incorporated attachments shall constitute the entire Agreement between you and us. If you request us to render Services before you deliver a signed proposal to us, and we render Services in accordance with the proposal, you agree that the proposal and these STCs constitute the Agreement between you and us even if you fail to return a signed proposal to us.
2. **Scope of Services.** For the fee set forth in the Agreement, you agree that we shall only be obligated to render the Services expressly described in the Agreement. Our Services shall not be construed as providing legal, accounting, or insurance services. Unless the Agreement expressly requires, in no event do we have any obligation or responsibility for:
 - a. The correctness or completeness of any document which was prepared by another entity.
 - b. The correctness or completeness of any drawing prepared by us, unless it was properly signed and sealed by a registered professional on our behalf.
 - c. Favorable or timely comment or action by any governmental entity on the submission of any construction documents, land use or feasibility studies, appeals, petitions for exceptions or waivers, or other requests or documents of any nature whatsoever.
 - d. Taking into account off-site circumstances other than those clearly visible and actually known to us from on-site work.
 - e. The actual location (or characteristics) of any portion of a utility which is not entirely visible from the surface.
 - f. Site safety or construction quality, means, methods, or sequences.
 - g. The correctness of any geotechnical services performed by others, whether or not performed as our subcontractor.
 - h. The accuracy of earth work estimates and quantity take-offs, or the balance of earthwork cut and fill.
 - i. The accuracy of any opinions of construction cost, financial analyses, economic feasibility projections or schedules for the Project.

Should shop drawing review be incorporated into the Services, we shall pass on the shop drawings with reasonable promptness. Our review of shop drawings will be general, for conformance with the design concept of the Project to which this Agreement relates ("Project") and compliance with the information given in the construction documents, and will not include quantities, detailed dimensions, nor adjustments of dimensions to actual field conditions. Our review shall not be construed as permitting any departure from contract requirements nor as relieving your contractor of the sole and final responsibility for any error in details, dimensions or otherwise that may exist.

3. **Proprietary Rights.** The drawings, specifications and other documents prepared by us under this Agreement are instruments of our service for use solely for the Project and, unless otherwise provided, we shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright and rights to any Dewberry trademarks. Upon payment in full for our Services, you shall be permitted to retain copies, including reproducible copies of our instruments of service for information and reference for the Project. Our instruments of service shall not be used by you or others on other projects for any reason or for completion or modification of this Project by other professionals, unless you enter into a written agreement with us allowing for such use. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication inconsistent with our reserved rights.
4. **Fees and Compensation.** If you request us to render services not specifically described in the Agreement, or, if we or anyone in our employ, is called upon to be deposed or to testify in a matter in which we are not a named party, that relates to the Project, you agree to compensate us for such services in accordance with the hourly rates as set forth on Attachment A of this Agreement or in any subsequently effective schedule, unless otherwise agreed in writing. If no compensation rate is set forth on Attachment A, or through written agreement between you and us, we shall be compensated for such services at our then current hourly rates.
5. **Period of Service.** The provisions of this Agreement and the compensation provided for under the Agreement have been established in anticipation of the orderly and continuous progress of the Project. Our obligation to render the Services will extend only for that period which may reasonably be required to complete the Services in an orderly and continuous manner and we may then, at our sole option, terminate the Agreement.
6. **Reimbursable Expenses.** Subject to your approval, you shall reimburse us, or our affiliates, for all expenses we incur to render the Services for you under this Agreement. We may submit invoices for reimbursable expenses separately from invoices for Services.
7. **Payment Terms.** We may submit invoices at any time to you for Services and for reimbursable expenses incurred. Invoices are payable within 30 days of the invoice date, and you agree to pay a finance charge of 1½% per month on any unpaid balance not received by us within 30 days of the invoice date. If you require payment via credit card, Dewberry will assess a 3% processing fee on the total amount invoiced. Invoices may be based either upon our estimate of the proportion of the total Services actually completed at the time of billing for lump sum or fixed fee services, or in the case of hourly services, upon rendering of the Services. If any invoice is not paid within 30 days of the invoice date, we shall have the right either to suspend the performance of our Services until all invoices more than 30 days past due are fully paid or to terminate the agreement and to initiate proceedings to recover amounts owed by you. Additionally, we shall have the right to withhold from you the possession or use of any drawings or documents prepared by us for you under this or any other agreement with you until all delinquent invoices are paid in full. You shall not offset payments of our invoices on this project by any amounts due from another project. If you do not give us written notice disputing an invoice within 20 days of the invoice date, the invoice shall conclusively be deemed correct. All payments made by you should specify the invoice numbers being paid. If we receive payments that do not specify the invoices being paid, you agree that we may apply payments in our sole discretion. Time is of the essence of your payment obligations; and your failure to make full and timely payment shall be deemed a material breach.
8. **Information from You and Public Sources.** You shall furnish us all plans, drawings, surveys, deeds and other documents in your possession, or that come into your possession, which may be related to the Services, and shall inform us in writing about all special criteria or requirements related to the Services (together, "Information"). We may obtain deeds, plats, maps and any other information filed with or published by any governmental or quasi-governmental entity (together, "Public Information"). Unless we are engaged in writing as an additional service to independently verify such, we may rely upon Information and Public Information in rendering Services. We shall not be responsible for errors or omissions or additional costs arising out of our reliance on Information or Public Information. You agree to give prompt notice to us of any development or occurrence that affects the scope or timing of Services, or any defect in the final work submitted by us, or errors or omissions of others as they are discovered. We shall not be responsible for any adverse consequence arising in whole or in part from your failure to provide accurate or timely information, approvals and decisions, as required for the orderly progress of the Services.
9. **Plan Processing.** We may submit plans and related, or other, documents to public agencies for approval. However, it may be necessary, in order to serve your interests and needs, for us to perform special processing, such as attending meetings and conferences with different agencies, hand carrying plans or other documents from agency to agency, and other special services. These special services are not included in the basic fee and shall be performed as additional services on an hourly fee basis in accordance Paragraph 5 above.

10. **Meetings and Conferences.** To the extent the Agreement provides, we will attend meetings and conferences that you, or your representatives, reasonably require. Furthermore, we will meet on an as-needed basis with public agencies that might be involved in the Project. Because we cannot forecast the scope and nature of these meetings and conferences, we will perform meeting and conference services on an hourly fee basis in accordance with our applicable hourly rate schedule.
11. **Your Claims.** You release us from, and waive, all claims of any nature for any and all errors or omissions by us related to our performance under this Agreement, or in the performance of any supplementary services related to this Agreement, unless you have strictly complied with all of the following procedures for asserting a claim, as to which procedures time is of the essence:
- a. You shall give us written notice within 10 days of the date that you discover, or should, in the exercise of ordinary care, have discovered that you have, or may have, a claim against us. If you fail to give us written notice within such 10 days, then such claim shall forever be barred and extinguished.
 - b. If we accept the claim, we shall have a reasonable time to cure any error or omission and any damage. This shall be your sole remedy, and you must not have caused the error or omission, or any damage resulting from the error or omission, to be cured, if we are ready, willing and able to do so.
 - c. If we reject the claim, we shall give you written notice of our rejection within 30 days of our receipt of your notice of claim. You shall then have 60 days to give us an opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to give us such an opinion from a recognized expert within 60 days from the date we send you notice of our rejection of the claim, then such claim shall forever be barred and extinguished.
 - d. We shall have 60 days from receipt of your expert's written opinion to reevaluate any claim asserted by you. If we again reject such claim, or if the 60 day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
- ANY CLAIMS FOR CONSTRUCTION DEFECTS ARE SUBJECT TO THE NOTICE AND CURE PROVISIONS OF CHAPTER 558, FLORIDA STATUTES.
12. **Hazardous or Toxic Wastes or Substances, Pollution or Contamination.** You acknowledge that Services rendered under this Agreement may be affected by hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances. To induce us to enter into this Agreement, you agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, that relate, in any way, to both (a) hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances, and (b) the performance by us of our obligations under the Agreement, whether or not such performance by us is claimed to have been, or was, or may have been, negligent. Unless otherwise expressly set forth in this Agreement, we shall have no responsibility for searching for, or identifying, any hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances; but if we discover or suspect the presence of any such wastes, substances, pollution or contamination due to the presence of hazardous or toxic wastes or substances, then we, in our sole discretion, and at any time, may stop work under, or terminate, this Agreement, in which event we will have no further liability to you for performance under this Agreement, and you shall make the payments to us required by Paragraph 14 of the STCs.
13. **Termination.** Either party may terminate the Agreement if the other party materially breaches the Agreement and does not cure the breach within 7 days after receiving notice of the breach from the non-breaching party. Either party may terminate at any time with 7 days' notice to the other party. You shall immediately pay us for our Services rendered and expenses incurred through the termination date, including fees and expenses that we incur as a result of the termination.
14. **Payment of Other Professionals.** If this Agreement includes continuation of services begun by other architects, engineers, planners, surveyors, or other professionals, we may suspend our Services until you make arrangements satisfactory to such other professionals for payment. If satisfactory arrangements have not been made within a time determined by us to be reasonable, then we may in our sole discretion terminate this Agreement.
15. **Assignment and Third-Party Beneficiaries.** Neither party shall assign or transfer any rights, interests or claims arising under this Agreement without the written consent of the other, provided, however, that we are permitted to (i) employ independent consultants, associates, and subcontractors as we may deem necessary to render the Services, (ii) assign our right to receive compensation under this Agreement, and (iii) transfer the Agreement to an affiliate of ours, in our sole discretion, with written notice to you (an affiliate for purposes of this Paragraph 16 is defined as any other business entity that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, us). This Agreement does not confer any benefit or right upon any person or entity other than the parties, except that our partners, members, managers, directors, officers, employees, agents and subcontractors shall have and be entitled to the protection afforded us under Paragraphs 9, 12, 13, 16, 20 and 22 of this Agreement.
16. **Applicable Law and Forum Selection.** The State of Florida's laws shall govern this Agreement in all respects, including matters of construction, validity, and performance. The parties agree that the courts of Holmes County, Florida, and the Federal District Court, Northern District of Florida, (together, "Courts") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The parties consent to the jurisdiction of the Courts and waive any objection either party might otherwise be entitled to assert regarding jurisdiction. The parties irrevocably waive all right to trial by jury in any action, proceeding, or counterclaim arising out of or related to this Agreement.
17. **Severability.** If any part, term, or provision of this Agreement is held to be illegal or unenforceable, the validity and enforceability of the remaining parts, terms, and provisions of this Agreement shall not be affected, and each party's rights shall be construed and enforced as if the Agreement did not contain the illegal or unenforceable part, term, or provision.
18. **Limitations on Liability.** In recognition of the relative risks and benefits of the Project to you and us, you agree, that our liability for any loss, damages, property damages or bodily injury of or to you caused in whole or in part by us in the performance of this Agreement or any supplementary services in any way related to this Agreement, shall be limited in the aggregate to the amount of fees that you have paid to us for the Services. The parties intend that the foregoing limitation on liability shall apply to all claims, whether sounding in tort, contract, warranty, or otherwise. You release, waive, and shall not seek contribution from, or indemnification by, us for any claims of any nature made against you by any other person who may suffer any loss, damages, property damages or bodily injury in any manner associated with our services, or any supplementary services in any way related to this Agreement. Notwithstanding anything to the contrary elsewhere in the Agreement, we shall not be liable to you, in any event or for any amount, for delays; or for consequential, special or incidental damages; or for punitive or exemplary damages; or for the cost to add an item or component that we omitted from the instruments of service due to our negligence, to the extent that item or component would have otherwise been necessary, or adds value or betterment, to the Project. Should you find the terms of this Paragraph 20 unacceptable, we are prepared to negotiate a modification in consideration of an equitable surcharge to pay our additional insurance premiums and risk.
- PURSUANT TO FLORIDA STATUTE §558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**
19. **Payment of Attorney's Fees.** The losing party shall pay the winning party's reasonable attorney's fees and expenses for the prosecution or defense of any cause of action, claim or demand arising under this Agreement in any court or in arbitration.



20. **Integration Clause.** The Agreement represents the entire agreement of the parties. No prior representations, statements, or inducements made by either us, you, or the respective agents of either, that is not contained in the Agreement shall enlarge, modify, alter, or otherwise vary the written terms of the Agreement unless they are made in writing and made a part of the Agreement by attachment, incorporated by reference in the Agreement or signed or initialed on behalf of both parties.
21. **Notice.** Any notices issued to us shall be sent to our project manager with a copy sent via email to Notices@dewberry.com or mailed to 8401 Arlington Blvd, Fairfax VA 220131, Attn: Director of Contracts.